

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

October 16, 2008

The South Carolina Commission on Disabilities and Special Needs met on Thursday, October 16, 2008, at 2:15 PM at the Oconee County Disabilities and Special Needs Board, 116 South Cove Road, Seneca, South Carolina. The following were in attendance:

COMMISSION

Present:

Bobby Harrell, Chairman
John Vaughn, Vice-Chairman
Otis Speight, Secretary
Edythe Dove
John Powell
Kelly H. Floyd
Bill Bishop

DDSN Administrative Staff

Dr. Stan Butkus, State Director; Bill Barfield, Deputy State Director, Administration; Kathi Lacy, Associate State Director, Policy; David Goodell, Associate State Director, Operations; Lois Park Mole, Director of Government and Community Relations; John King, District I Director

Guests

Jerry Mize, Executive Director, Oconee DSN Board; Polly Nicolay; Dale Thompson, Executive Director, Anderson County DSN Board; Elaine Thena, Executive Director, Pickens County DSN Board; Heather Leonardo, Pickens DSN Board; Rick Murphy, Chairman, Pickens County DSN Board; Brent Parker, Executive Director, Greenville DSN Board; Phil Clarkson, President, Brain Injury Alliance of SC; Gregory Burnett, Brain Injury Alliance of SC; Alicia Clifton; Ed Vaughn, Whitten Center Parents Club; Wayne and Maggie Yarborough, Whitten Center Parents Club; Hazel Young, Whitten Center Parents Club; Pete Lorick, Whitten Center Parents Club; Sarah Hamnick; Roger C. Peace Rehab Hospital; Amy Batson, Oconee DSN Board; Molly Tannery, Oconee DSN Board; Dana Seger; Oconee DSN Board; Julie Gregory, Oconee DSN Board; David Kiely, Executive Director, Charles Lea Center; Jane Stenzierge, Oconee DSN Board; Bob Lindgren, Chairman, Oconee DSN Board

News Release of Meeting

Mr. Harrell, Chairman, called the meeting to order. Dr. Otis Speight read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and the meeting site in accordance with the Freedom of Information Act.

Invocation

Mr. John Powell gave the invocation.

Adoption of the Agenda

On motion of Dr. Speight, seconded by Mr. Powell and passed, the Commission approved the agenda for the meeting (Attachment A).

Approval of the Minutes of the September 18, 2008 Meeting

Mr. Harrell asked for a motion to approve the minutes of the September 18, 2008 meeting. On motion of Dr. Speight, seconded by Dr. John Vaughn and passed, the Commission approved the minutes of the September 18, 2008 meeting.

Recommendation from the Ad Hoc Committee on the Public Invocation Act

Mr. Bill Bishop, Chairman of the Ad Hoc Committee on the Public Invocation Act, stated that the Ad Hoc Committee had met and drafted a Commission policy in response to the new law. Members had received the draft. On motion of Mr. Bill Bishop, seconded by Dr. Vaughn and passed, the Commission approved the SCDDSN Public Invocation Act policy. Mr. Bishop read the policy for all present (Attachment B).

Consideration of Bids

Mr. Bill Barfield presented the bid received to replace the campus fire alarm system for all Whitten Center campus buildings. It was recommended that the project be awarded to Johnson Controls of Greenville, South Carolina for the full contract amount of \$402,587.00. On motion of Mr. Bishop, seconded by Dr. Speight and passed, the Commission approved the bid as presented including using the second lowest bidder if necessary (Attachment C).

Mr. Barfield presented the bid received to renovate the dormitories in Building 106 and 108 of the Whitten Center. It was recommended that the project be awarded to M.A.R. Construction Company of Lexington, South Carolina for the full contract amount of \$253,010.00. On motion of Dr. Vaughn, seconded by Dr. Speight and passed, the Commission approved the bid as presented including using the second lowest bidder if necessary (Attachment D).

Budget Update

Mr. Barfield provided to the Commission members DDSN's 10% reduction recommendation provided to the General Assembly and the Governor. Mr. Barfield explained in detail each funding item and service impact. He also stated the department had received suggestions for reductions from the provider association. Mr. Bishop requested a breakdown of services to receive reductions be provided to the Commission members (Attachment E).

DSN Board Presentations

Mr. Dale Thompson reported on the Anderson County DSN Board stressing the employment opportunities for consumers with Walgreens Distribution Center. He also reported on an initiative to improve abuse, neglect and exploitation training. Each residential consumer is being assessed individually to identify factors to avoid conflicts and prevent negative outcomes. Employees will have the assessments available for review to better interact with consumers. Mr. Thompson also stated that efforts are underway to reduce the gap of time staff training takes to fill essential vacant positions.

Ms. Elaine Thena reported on the Pickens County DSN Board by sharing how different groups aided in raising enough funding to move into a new building. She also reported in the various grants the board had been awarded to aid in different programs for the consumers and leadership training for consumers and staff. Ms. Thena shared a video presentation showing the consumers and staff involved in different activities.

Mr. Jerry Mize reported on the Oconee County DSN Board. He stated the Commission had toured the Square D plant, a community residence and the recreation area. He also stated they are working with a local business to employ consumers to package the company's products. Mr. Mize showed the new cookbook.

State Director Report/Announcements

Dr. Butkus announced the Kickoff Event for the new employment/day support services to be held October 22, 2008. He stated that SC Vocational Rehabilitation Department is in partnership with this endeavor. Dr. Butkus also reported that training will be provided in the transition of consumers receiving rehabilitation services served under the MR/RD and Autism Divisions.

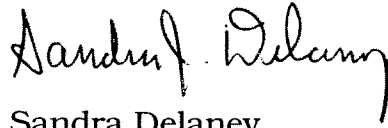
Mr. Harrell thanked everyone for their assistance in hosting the events and meeting today.

Next Meeting Date

Mr. Harrell announced the next meeting is scheduled of November 20, 2008, in Columbia, South Carolina.

On motion of Mrs. Kelly Floyd, seconded by Dr. Speight and passed, the Commission meeting was adjourned.

Submitted by,

A handwritten signature in black ink, appearing to read "Sandra Delaney". The signature is written in a cursive, flowing style with a long, sweeping tail on the last letter.

Sandra Delaney

Approved:

Dr. Otis Speight

Mr. Bobby Harrell

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

A G E N D A

**South Carolina Department of Disabilities and Special Needs
Oconee County DSN Board
Nalley Building Gym
116 South Cove Road
Seneca, South Carolina**

October 16, 2008

2:15 PM

1. Notice of Meeting Statement
2. Invocation
3. Introduction of Guests
4. Adoption of Agenda
5. Approval of the Minutes of the September 18, 2008 Meeting
6. Recommendation from the Ad Hoc Committee on the Invocation Act
7. Consideration of Bids - *Barfield*
 - A. Whitten Center – Replace Campus Fire Alarm System
 - B. Whitten Center – Building 106 and 108 Dormitory Renovations
8. Budget Update – *Barfield*
9. DSN Board Presentations
 - A. Anderson – Dale Thompson
 - B. Pickens – Elaine Thena
 - C. Oconee – Jerry Mize
10. State Director Report/Announcements
11. Next Regular Meeting Date – November 20, 2008
12. Calendar of Upcoming Events

PLEASE SILENCE CELL PHONES DURING THE MEETING. THANK YOU.

Stanley J. Butkus, Ph.D.
State Director

Robert W. Barfield
*Deputy State Director
Administration*

David A. Goodell
*Associate State Director
Operations*

Kathi K. Lacy, Ph.D.
*Associate State Director
Policy*



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PO Box 4706, Columbia, South Carolina 29240
V/TTY: 803/898-9600
Toll Free: 888/DSN-INFO
Home Page: www.state.sc.us/ddsn/

COMMISSION
W. Robert Harrell
Chairman

John C. Vaughn, D.D.
Vice Chairman

Otis D. Speight, MD, MBA, CPE
Secretary

Edythe C. Dove

John Powell
Kelly Hanson Floyd

William F. Bishop

Reference Number: 800-05-CP
Title of Document: SCDDSN Public Invocation Act

Date of Issue: October 16, 2008 (**Created**)
Effective Date: October 16, 2008
Last Review Date: October 16, 2008
Date of Last Revision: October 16, 2008

Whereas, the South Carolina General Assembly amended THE CODE OF LAWS OF SOUTH CAROLINA, 1976, by adding Section 6-1-160 so as to enact the "South Carolina Public Invocation Act" to allow a governing body to adopt a policy for an opening invocation before each meeting. The invocation must not promote nor disparage any one faith or belief.

Whereas, the act signifies the General Assembly's belief that deliberate public bodies in the STATE may adopt policies that will permit public invocations in a constitutionally permissible fashion.

Now therefore,

The South Carolina Commission on Disabilities and Special Needs on this date, October 16, 2008 during a regular monthly Commission Meeting adopted the following policy:

- (A) Permitting a public invocation at the beginning of monthly Commission Meetings as defined in Subsection (A) (1) of the South Carolina Public Invocation Act.
- (B) Allowing for an invocation to be offered on a voluntary, rotating basis by a commissioner.

DISTRICT I

P.O. Box 239
Clinton, SC 29325-5328
Phone: (864) 938-3497

Midlands Center - Phone: 803/935-7500
Whitten Center - Phone: 864/833-2733

9995 Miles Jamison Road
Summerville, SC 29485
Phone: 843/832-5576

DISTRICT II

Coastal Center - Phone: 843/873-5750
Pee Dee Center - Phone: 843/664-2600
Saleeby Center - Phone: 843/332-4104

This policy takes effect upon adoption by the SCDSN COMMISSION.

William F. Bishop
Chairman
Ad Hoc Committee
On Public Invocation
(Originator)

W. Robert Harrell
Chairman
(Approved)

CONSIDERATION OF BID
WHITTEN CENTER
REPLACE CAMPUS FIRE ALARM SYSTEM
J16-9771-JM-F

The project scope includes installing new network panels for all Whitten Center campus buildings to form a complete fully addressable fire alarm backbone. Base Bid One includes the backbone and new fire alarm devices in 10 campus buildings. Base Bid Two includes the backbone and new fire alarm devices in 16 campus buildings. Base Bid Three includes the backbone and new fire alarm devices in 24 campus buildings.

Based on available budget, Engineering and Planning recommends an award to **JOHNSON CONTROLS of Greenville, South Carolina** for **Base Bid Two** in the amount of **\$402,587.00**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsive or non-responsible.

Base Bid Two: **\$ 402,587.00**

Contract Amount: **\$ 402,587.00**

ATTACHMENT: BID TABULATION

Bid Date: October 7, 2008

Date: October 8, 2008

BID DATE: October 7, 2008
 TIME: 1:00 PM
 LOCATION: SCDDSN RM: 247

**S.C. DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS
 WHITTEN CENTER - REPLACE CAMPUS FIRE ALARM SYSTEM
 PIEDMONT REGION
 STATE PROJECT NO: J16-9771-JM-4F)**

CONTRACTOR NAME	BID SEC	ADDEN DUM	BASE BID ONE	BASE BID TWO	BASE BID THREE	SUBCONTRACTORS		
						Base Bid One	Base Bid Two	Base Bid Three
1 Southeastern Fire Cntrl. Charleston, SC		1	Non Responsive	Non Responsive	Non Responsive	FA: Elec: FO: SPR:	FA: Elec: FO: SPR:	FA: Elec: FO: SPR:
LICENSE NO. FAC13335								
2 Bank and Business Systems Lexington, SC	✓	1	\$244,927.00	\$430,226.00	\$641,297.00	FA: Bank & Business Systems Elec: M & M Electric FO: M & M Electric SPR: Castle Automatic Sprinkler	FA: Bank & Business Sys. Elec: M & M Electric FO: M & M Electric SPR: Castle Automatic Sprinkler	FA: Bank & Business Systems Elec: M & M Electric FO: M & M Electric SPR: Castle Automatic Sprinkler
LICENSE NO. FAC3058								
3 Johnson Controls Greenville, SC	✓	1	\$297,520.00	\$402,587.00	\$551,973.00	FA: Johnson Controls Elec: Roper Elect. FO: Johnson Controls/Roper SPR: Johnson Controls/Roper	FA: Johnson Controls Elec: Roper Elect. FO: Johnson Controls/Roper SPR: Johnson Controls/Roper	FA: Johnson Controls Elec: Roper Elect. FO: Johnson Controls/Roper SPR: Johnson Controls/Roper
LICENSE NO. FAC3066								
4 Simplex Grinnell Spartanburg, SC	✓	1	\$328,770.00	Withdrawn	Withdrawn	FA: Simplex Grinnell Elec: Simplex Grinnell FO: Simplex Grinnell SPR: Simplex Grinnell	FA: Elec: FO: SPR:	FA: Elec: FO: SPR:
LICENSE NO. FAC3113								
5 Diebold Fire Services Columbia, SC	✓	1	\$502,950.00	\$788,482.00	\$1,135,114.00	FA: Diebold Fire Services Elec: Taylors Electric FO: RAM Technologies SPR: Total Fire Protection	FA: Diebold Fire Services Elec: Taylors Electric FO: RAM Technologies SPR: Total Fire Protection	FA: Diebold Fire Services Elec: Taylors Electric FO: RAM Technologies SPR: Total Fire Protection
LICENSE NO. FAC3374								
6		1				FA: Elec: FO: SPR:	FA: Elec: FO: SPR:	FA: Elec: FO: SPR:
LICENSE NO.								
7		1				FA: Elec: FO: SPR:	FA: Elec: FO: SPR:	FA: Elec: FO: SPR:
LICENSE NO.								
8		1				FA: Elec: FO: SPR:	FA: Elec: FO: SPR:	FA: Elec: FO: SPR:
LICENSE NO.								

Roy Smarr
 Roy Smarr, Project Manager
W. Mc Caper
 Witness

CONSIDERATION OF BID

WHITTEN CENTER – BUILDING 106 AND 108 DORMITORY RENOVATIONS

J16-9809-SG-B

The project scope involves repair and renovation of Dorms 106 and 108 at Whitten Center. The work includes new shingle roofs on both buildings, new HVAC equipment and sanitizers for both buildings, and a new aluminum awning over the patio at Dorm 106. One bathroom in each dorm will be completely renovated for full ADA accessibility, and one bathroom will be renovated to provide future shower trolley connections should disabilities of residents dictate. The other bathrooms will include ceramic tile repairs, and worn out plumbing elements and shower valves will be replaced with new, more easily serviceable parts.

Engineering and Planning recommends that a contract be awarded for the base bid amount and Alternate No. One: to **M.A.R. CONSTRUCTION COMPANY** of **LEXINGTON, SOUTH CAROLINA** in the amount of **\$ 253,010.00**. Alternate No. One includes aluminum patio cover for building 106 only. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsive or non-responsible.

Base Bid:	\$ 245,076.00
Alternate No. One:	\$ 7,934.00
Contract Amount:	<u>\$ 253,010.00</u>

ATTACHMENT: BID TABULATION

FUNDS: _____ Debt Service

Bid Date: October 2, 2008

Date: October 2, 2008

BID TABULATION**WHITTEN CENTER BUILDING 106 & 108**

SC Department of Disabilities and Special Needs
State Project No. J16-9809-SG-B
WTS Project No. 08217.0

WATSON TATE SAVORY ARCHITECTS, INC.

I HEREBY CERTIFY THIS BID TABULATION IS A TRUE AND
ACCURATE REPRESENTATION OF BIDS RECEIVED FOR
THIS PROJECT


Sanders Tate, AIA

CONTRACTOR:	MAR CONSTRUCTION	WE BAKER & SONS	IDEAL CONSTRUCTION
Contractor License Number:	G10444	G10007	G114485
Bid Security:	YES	YES	YES
Addenda Acknowledged:	1, 2	1,2	1,2
BASE BID AMOUNT:	\$245,076.00	\$267,979.00	\$298,555.00
Alternate 1: Aluminum patio cover for 106 only	\$7,934.00	\$11,300.00	\$13,750.00
TOTAL BID	\$253,010.00	\$279,279.00	\$312,305.00
Subcontractors			
HVAC	Broom Heating + Air	Climate Control	Mac's Mechanical
Plumbing	Modern Mechanical	Hazel Plumbing	C Company Plumbing
Electrical	Mike's Electric	Mike's Electric	West Electric

Attachment E

Agency Code: J16						
Agency Name: Department of Disabilities and Special Needs						
		FY 2008-09 Base Budget		\$	191,580,760	
		10% of FY 2008-09 Base Budget		\$	19,158,076	
Reduction Priority	Program	Description of Reduction	Amount of Reduction	Cumulative Total of Reductions	Cumulative % of Base Budget	FTEs
1	Program II, Subpgm B2	Family Support Stipends - Mental Retardation Family Support - 800 consumers	\$ 1,386,415	\$ 1,386,415	0.72%	
2	Program II, Subpgm B2	Respite - Mental Retardation Family Support - 2,640 individual consumers and families	\$ 1,613,585	\$ 3,000,000	1.57%	
3	Program II, Subpgm B2	MR/RD Waiver - Reduction in Waiver Slots - Mental Retardation Family Support - 145 consumers	\$ 524,906	\$ 3,524,906	1.84%	
4	Program II, Subpgm C	In-Home Waiver - Reduction in Slots - Autism Family Support - 5 consumers	\$ 18,214	\$ 3,543,120	1.85%	
5	Program II, Subpgm C	Pervasive Developmental Disorder Waiver (PDD) - Autism Family Support - 95 children	\$ 1,425,000	\$ 4,968,120	2.59%	
6	Program II, Subpgm D	HASCI Waiver - Head and Spinal Cord Injury Family Support - 37 consumers	\$ 287,043	\$ 5,255,163	2.74%	
7	Program II, Subpgm D	Traumatic Brain Injury or Spinal Cord Injury Post-Acute Rehabilitation - Head and Spinal Cord Injury Family Support - 7 consumers	\$ 492,260	\$ 5,747,423	3.00%	
8	Various	Operating Budget Reductions - Travel, Contracts, Supplies, Equipment and Electricity, - Administrative, Support and Regional Center Operations	\$ 300,000	\$ 6,047,423	3.16%	
9	Various	Personal Services and Fringe Benefit Reductions - Administrative, Support and Regional Center Operations	\$ 279,000	\$ 6,326,423	3.30%	19.00
10	All Disability Divisions Residential and Day Programs	1% Reduction in Residential and Day Program Rates	\$ 857,283	\$ 7,183,706	3.75%	
11	All Disability Divisions Residential Programs	Reduction in Residential Development - 73 Beds - All Disability Divisions	\$ 1,135,500	\$ 8,319,206	4.34%	
12	Program II, Subpgm A	Other Prevention Services - Prevention - 10 community mini-grants/300 individuals with disabilities	\$ 20,000	\$ 8,339,206	4.35%	
13	Program II, Subpgm B1	Center Based Child Development - MR Family Support - 108 Children	\$ 357,160	\$ 8,696,366	4.54%	
14	Program II, Subpgm B1	Summer Services - MR Family Support - 3,089 children and adults	\$ 709,741	\$ 9,406,107	4.91%	
15	Program II, Subpgm D	Traumatic Brain Injury or Spinal Cord Injury Post-Acute Rehabilitation - Head and Spinal Cord Injury Family Support - 18 consumers	\$ 1,157,740	\$ 10,563,847	5.51%	
16	Program II, Subpgm C	PDD Waiver - Autism Family Support - 96 Children	\$ 1,575,000	\$ 12,138,847	6.34%	
17	Program II, Subpgm C	Autism Family Support - 500 Individual consumers and families	\$ 271,494	\$ 12,410,341	6.48%	
18	Program II, Subpgm D	Head and Spinal Cord Injury Family Support - 600 individual consumers and families	\$ 375,653	\$ 12,785,994	6.67%	
20	Program II, Subpgm B2	Respite - Mental Retardation Family Support - 160 individual consumers and families	\$ 98,638	\$ 12,884,632	6.73%	
21	Program II, Subpgm B3	Adult Development -2,960 Consumers	\$ 6,273,444	\$ 19,158,076	10.00%	
22				\$ 19,158,076	10.00%	
23				\$ 19,158,076	10.00%	
24				\$ 19,158,076	10.00%	
25				\$ 19,158,076	10.00%	